

~ To inspire our students and community through a sustainable, comprehensive academic environment...

Forest Ranch Charter School – Board of Directors  
Tuesday, April 21, 2020 at 5:30 PM  
15815 Cedar Creek Road, Forest Ranch, CA 95942  
Meeting Minutes

1. Open Session – Call to Order 5:38 PM
2. Roll Call
  - a. Christia Marasco – Director
  - b. Lisa Speegle – consulting CBO
  - c. Patricia Hunsicker – Teacher Advisor/Liaison
  - d. Jody Cornilsen – Chair, Parent Representative (June 2021)
  - e. Janina Carter – Vice Chair, Parent Representative (June 2022)
  - f. Leslie Wright – Treasurer, Audit Liaison, (June 2021)
  - g. Norm Walker – Community Representative (June 2021); resigned August 2019
  - h. Robert Chaplin – FRCA Liaison, Educational Representative (June 2021)
  - i. Heather Hastain –Secretary, Parent Representative (June 2020)
  - j. Sam Daugherty – Community Representative (June 2021)
  - k. Monikah Niemczynowicz – PTP Liaison, Parent Representative (June 2022)
  - l. Krystle Stetson – Community Representative (June 2022)
3. Celebrations / Recognitions Christia Marasco recognizes her board members, she appreciates them.
4. Public Comments on Items NOT on the Current Meeting Agenda Kayla Ulep, who is in attendance, “You guys are doing awesome.”
5. Changes / Deletions to Current Meeting Agenda 7.c. and 7.e. Moved to May discussion/Action calendar.
6. Consent Calendar Motion to approve 6 a.-d. made by Robert Chaplin, 2<sup>nd</sup> Leslie wright. Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - a. Consider Approval of March 24, 2020 Meeting Minutes
  - b. Consider Approval of March 14, 2020 Special Meeting Minutes
  - c. Consider Approval of March Financial Report
  - d. Consider Approval of P-2 Attendance Report
7. Discussion/Action Calendar
  - a. Discuss and Consider Approval of Measure K Projects and Modifications to Existing Projects CUSD and Lisa Speegle gave the OK to use clean energy money to pay \$1800 for tree removal as one step in making progress on the solar project. John Dossman has confirmed to Christia Marasco that the deadline to use the clean energy money has been extended. The solar project is underway, as a board we have elected to use the most cost effective location on campus, and

- upon completion should generate enough power to cover what our current costs for utility are now. Motion to move forward with the replacement of sub-flooring and carpeting in the Resource Room this summer 2020 made by Robert Chaplin, 2<sup>nd</sup> Leslie Wright. Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
- b. Review and Consider Approval of Continued Payment of Transportation Contract as During the March Meeting the board discussed and passed a motion to approve paying the Transportation Contract minus the surcharge for the use of gas, since there would normally be no significant profit to the Transportation Company due to the surcharge being used to pay for fuel and fuel is clearly not being used to transfer students at this time. The transportation Company in April communicated to FRCS administration and requested that FRCS honor the full payment required by the Transportation Contract including the surcharge for gas. Motion to pay Transportation Contract as is written including the fuel surcharge made by Leslie Wright, 2<sup>nd</sup> Janina Carter. Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - c. Harassment, Intimidation, Discrimination, and Bullying Policy Removed to May 2020
  - d. Consider Approval of Distance Learning Policy Motion to approve with changes made to sections 11 and 11a and in section IX being titled Board Applicable Policies made by Heather Hastain, 2<sup>nd</sup> Leslie Wright. Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - e. Consider Discussion and Approval of COVID-19 modifications to Personnel Policies Removed to May
  - f. Discuss and Consider Approval of Potential Emergency Child Care Planning No action FRCS board will review this if it becomes necessary or required.
  - g. Discussion and Board Notification of Form 700 Responsibilities Jody Cornilsen reminds us it is board members individual responsibility to complete this form and on time. She can however send a link to anyone who requests it via email.
  - h. Discuss and Consider Approval of Pay Scales for the 2020 – 2021 School Year Motion to approve pay scale for the 20-21 school year with a review in October 2020 motion by Jody Cornilsen, 2<sup>nd</sup> Janina Carter. . Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - i. Consider Approval of Hiring Committee for Potential Teaching Position We at FRCS are sad to say goodbye to Mr. Joe Ball after twelve years of dedicated service. Janina Carter will join the Hiring Committee. Motion to approve the creation of a Hiring Committee for Potential New Teaching position motion made by Leslie Wright, 2<sup>nd</sup> Sam Daugherty. . Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.
  - j. Discuss and Consider Modification to Enrollment and Marketing Plan for 2020-2021 No action, continue with marketing plan.
  - k. Discuss Potential Modifications to Grading Practices written in Charter Petition Discussed and passed in motion on 7.d. Note as per discussion FRCS will give those students who currently

have an F Grade and make no effort during this time of “distance learning” will receive an incomplete on their report card. Those students, out of respect for policy passed by Governor Gavin Newsom, who currently have a 60%/D grade will receive a pass grade.

1. Consider Approval of Addition of Make-up Day for the 2019-20 Calendar Year Motion to approve the Addition of a Make-up day for the 2019-2020 Calendar you motion made by Heather Hastain, 2<sup>nd</sup> Leslie Wright. . Aye: All Jody Cornilsen, Janina Carter, Leslie Wright, Robert Chaplin, Heather Hastain, Sam Daugherty. Noes: None. Abstain:0. Absent: Monikah Niemczynowicz, Krystle Stetson.

## 8. Reports and Presentations

### a. Director Report

- i. Enrollment: no numbers.
- ii. Student Achievement and Related Measures no report
- iii. Campus and Student Safety New cleaning products are being used and office staff has had training, rest of staff to do 1 hour training.
- iv. Human Resources Paying one sub for remainder of school year.
- v. Upcoming School Events Live story time, assembly, music for k-4, student government, book club, open mic. All events are offered online platforms for students.
- vi. Professional Development
- vii. Board Development and Update on Responsibility Actions

- b. Teacher Report Lisa and Terra are offering math lessons daily. Joe and Katrina are providing weekly Zoom meetings.

### c. Facilities Report

### d. Technology Report

### e. Parent Teacher Partnership Report

## 9. Future Agenda Items

- a. 2020-21 School Calendar
- b. 2020-21 Initial Budget
- c. Initial LCAP
- d. Grading Policy

7.c. 7.e. and Christia Marasco contract review.

## 10. Adjournment

Christia Marasco is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting - April 21 - 5:30

Time: Apr 21, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/78456012585?pwd=WnZVVjVJaFNGeDRxUTNJSnNjdjdOdz09>

Meeting ID: 784 5601 2585

Password: 9HDWdf